



Cadastral Surveyors Licensing Board
of New Zealand

Competency Assessment Framework for Initial Licensing

Update for the Surveying Community – February 2026

A. SUPERVISING LICENSED CADASTRAL SURVEYORS

If you are supervising a graduate under the new Competency Assessment Framework for initial licensing, it is important you take note of the following:

- It is critical that as a Supervising LCS you know the requirements of the Competency Assessment Guideline as well as the applicants – it is not the Annual Circular 2.0.

[Competency-Assessment-Guideline-August-2025](#)

- Your knowledge and experience as a Supervising LCS are critical in helping the applicants (graduates) understand the sub-competencies
- It is important that as managers and Supervising LCS's, you talk early with your applicants to identify the types of work experience required to fulfil the requirements for their Portfolio of Experience (PoE).
 - Overall surveying and cadastral surveying are similar, but Planning and Land Development engineering time-based requirements and project evidence is different
 - Ideal if applicants can take a project through different stages to consolidate understanding
 - Consider secondments or sub-consulting to get the relevant experience or projects
- Applicants need the right experience so they can perform well in the Professional Challenge and Professional Interview
- As a Supervising LCS you are to certify that the schedule and summary of practical experience is correct. There is no longer a need to testify that the applicant is 'competent'

As far as the PoE is concerned, the Supervising LCS should be asking: **Are the applicant's supplying the relevant evidence needed to demonstrate their proficiency in the sub-competencies?**

B. COMPETENCY ASSESSMENT TIMEFRAMES FOR 2026

The confirmed timeframes for the **first full implementation** are:

- Register Interest in Portfolio of Experience – Monday 25th May
- Deadline for submission of Portfolio of Experience -5pm Monday 29th June
- Notification of acceptance of PoE – Monday 17th August
- Register Interest in Professional Challenge – Monday 24th August
- Professional Challenge – Monday 14th September
- Notification of results – Monday 5th October
- Professional Interviews – Week of 19th October

C. APPLICANTS SCHEDULE OF PRACTICAL EXPERIENCE TEMPLATE UPDATE

The **Schedule of Practical Experience** template on **Moodle** has been changed from Word to a Spreadsheet format.

- **Existing Work:** If you have already completed the previous Word template, you may still upload it to the Moodle Digital Platform.
- **New Submissions:** All other users are expected to use the new spreadsheet template. You will find this on Moodle and at the following link:

[News & Publications-CSLB](#)

D. APPLICANTS COVERING REPORTS FOR PORTFOLIO OF EXPERIENCE

When writing your covering reports for the **Portfolio of Experience**, ensure each submission is explicitly structured around the specific **competency and its corresponding sub-competencies**. After providing a broad project(s) summary, use targeted evidence from your work to demonstrate exactly how you have achieved proficiency in each of the sub-competencies.

An early learning from the pilot was that the **stated word count limits** for the covering reports were too restrictive. It is anticipated that a word count range will be stated instead, which will be advised to applicants in early March following completion of the debrief with the assessors for the pilot. In the meantime, applicants are advised that they are not bound by the limits as currently stated.

There will be an update to the Competency Assessment Guideline in early March once the debrief on the Portfolio of Experience stage for the pilot participants and assessors has been completed.

If you have any issues or questions, then please contact the Examinations Coordinator, Kirsten Flett, at examinations.coordinator@cslb.org.nz



Kirsten Flett

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